



Aspiring to Excellence

CHARGING AND REMISSIONS POLICY

The Cedars Academy

Date of Policy: Sept 15

1. Books, Stationery, Printing and Equipment

We may charge for specific text books and revision guides required as part of the National Curriculum. Alternatively, pupils may have the opportunity to borrow books for study.

Most parents will want to buy their children their own stationery such as pens, pencils, calculators etc however subject department will loan such items on request.

All pupils will receive a copy and print allowance that is deemed sufficient for their studies. A minimal charge may be required for all copying & printing over and above their individual allowance.

Parents of pupils who lose, do not return or damage books, stationery or equipment are expected to pay for their replacement or repair.

2. Residential Trips:

Accommodation, travel and associated costs relating to residential visits will be charged.

3. Out of Hours Activities

Activities such as theatre visits, which take place out of academy hours and are not provided as part of the syllabus for a prescribed public examination and are not required in order to fulfil statutory duties to the National Curriculum, will be charged to parents.

4. Non Curriculum Teaching & Examination

The cost of entering a pupil for a public examination not prescribed in regulations and for preparing the pupil for such an examination outside academy hours (e.g. at an evening class) may be charged.

5. Re-Examinations

Non-attendance (without reasonable reason) or resits of prescribed public examinations may be charged.

6. Curriculum Materials

Parents of pupils who are on practical courses (eg. Food Technology, Design, etc) and who wish their children to own the finished product, will be charged for the materials used.

7. In-Academy Activities

The cost of activities, including day trips within the academy day, may be met by parents' voluntary contributions. The Academy will have to collect voluntary contributions towards a trip in advance of the trip so that if the sum collected is insufficient to cover the cost of the trip it can be cancelled and the money returned without financial loss.

Pupils will never be treated differently whether or not their parents have made any such payment.

8. Work Experience

A charge will be made for travel to work experience where we will be arranging the transport.

9. Peripatetic Music Lessons

90% of the lessons will be charged to parents to enable the Academy to support as many pupils as possible. The Academy will pay the balance of the lessons dependent on commitment and attendance.

10. Clothing

A charge will be made for The Cedars Academy compulsory uniform. A charge may also be made for specific clothing where a pupil wishes to purchase ie dance clothing.

11. Loss or Damage to Academy Property

Parents of a pupil who damages or loses any item of academy property or equipment including, for example, windows or computer software, are liable for the cost of repair or replacement.

12. Additional Voluntary Charges

Additional charges may apply for activities you or child voluntarily participates in, such as annual prom tickets, photographs, show attendance & year books.

Additional Information

All charges made will be at cost to the Academy and in all instances value for money will be sought.

For pupils in receipt of free school meals, some of the costs above may be funded by the Academy, at their discretion, such as residential visits and/or compulsory uniform.